CONTEMPORARY WORSHIP LEADER

*St Mary with St Leonard, Newark*

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| JOB PROFILE |
| Title:  | Contemporary Worship Leader |
| Reports to: | Rector |
| Location: | Parish of St Mary with St Leonard, Newark |
| Basis of employment: | Part Time – 20 hours per week |
| DBS check required? (Yes/No) | Yes |
| Special conditions of employment | There is a genuine occupational requirement for the post holder to be a communicant member of the Church of England or a member of the Churches Together in Britain & Ireland. |
| Date written/updated | October 2021 |

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| PURPOSE OF ROLE |
| To play a key role in fulfilling the church’s vision to become a ‘resourcing church’, through leading, and equipping others to lead, contemporary forms of worship in a way that facilitates transformational encounter with the living God. |

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| MAIN RESPONSIBILITIES |
| * Lead the musical aspect of contemporary worship services in a way that facilitates encounter with God.
* With the Rector and Director of Music, to be a key voice in shaping the worshipping life of our church
* Work closely with the Director of Music to ensure that both traditional and contemporary forms of worship continue to flourish within our church.
* Pioneer new opportunities for worship (e.g. worship nights, Kingdom Come-type events).
* With the Director of Music, develop creative ways of using music to reach people who do not currently attend church.
* Support outreach work into local schools and colleges.
* Develop and train an effective volunteer worship team, including those with the potential to lead worship themselves.
* Take the initiative in identifying and introducing new songs, including (if appropriate) your own compositions.
* Understand and take responsibility for the sound system and any future AV system so that it can be used effectively to enhance the worship of the church
* Contribute to planning of specific services (e.g. Christmas services) and take responsibility for whole services, or areas within these.
* Manage the contemporary worship budget (which sits within the wider music budget, overseen by the Director of Music), working with the Director of Music, Rector & Treasurer to run it effectively.
* Be part of leading towards our objective of becoming a resourcing church for the surrounding area.
* Build relationships and work with other local churches to strengthen worship provision in the area.
* Ensure safeguarding policies and procedures are adhered to.
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| ROLE DIMENSIONS |
| Budget management | Managing contemporary worship budget |
| People management | Line management of worship and sound/AV volunteers, including recruitment and development |
| Key relationships – internal | RectorDirector of MusicChildren & Families Team LeaderYouth Team LeaderVergerAdministratorPCC |
| Key relationships – external | Other musicians and worship leaders in the local area |

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| PERSON SPECIFICATION |
|  | **Essential** | **Desirable** |
| **Personal Characteristics** | Passionate and vibrant personal Christian faith, with a clear heart for worship.Places a high value on encounter with God as a key aspect of the Christian lifeComfortable in operating their own spiritual giftings and the ability to develop spiritual gifts in others.Able to be creative and innovative in planning and leading worship |  |
| **Competencies and Skills** | Proven ability to lead worship in congregational settingsStrong musicality and an ability todevelop musical skill in othersAbility to work as part of a team, ableto support and bring out the best incolleagues.Ability to use technical equipmentsuch as AV and PA to its best potentialCompetent user of word processing, spreadsheet and presentation software. | Ability to write songs andfacilitate others to writesongsComfortable with using Google suite. |
| **Qualification and Experience** | Educated to A level standard orequivalent level of work experience.Experience in leading and planning worshipExperience of leading/developingothers including volunteers. | Relevant degree forexample MusicPerformance or PerformingArtsHigh graded level in one ormore musical instrument |
| **Knowledge and Understanding** | Good understanding of using creativeworship within the Church and how itcontributes to the spiritualdevelopment of worshippers. | Good understanding of the principles of Safeguarding of Children and Vulnerable Adults, and willingness to develop a thorough working knowledge of safeguarding.  |
| **Special Requirements** | Willing and able to work flexibly, recognising that Church life does not fit normal office hours. You can expect to work Sundays and some evenings.  |  |

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| TERMS OF EMPLOYMENT |
| Work pattern | Standard working hours are 20 hours per week. Hours spread between Sunday and Thursday as needed. Flexible working essential according to the needs of the role and responsibilities. |
| Salary | The annual FTE salary range for this role is £25,000 - £28,000 depending on skills and experience;  actual salary will be pro-rated to the hours of the job. An employer’s contribution towards pension will also be made. |
| Holiday | Pro-rata equivalent to 28 days holiday per annum, plus 8 bank holidays (some bank holidays will be working days) |
| Probationary Period | 3 months |
| Contract Length | Initial fixed-term 2 year contract, with a commitment to review during 2023 regarding an extension or possible permanent contract |